

**MEETING MINUTES OF THE BOARD OF DIRECTORS
NEW ORLEANS PUBLIC FACILITY MANAGEMENT, INC.**

A Meeting of the New Orleans Public Facility Management, Inc. was held on Wednesday, September 26, 2012 in the Board Room at the Ernest N. Morial Convention Center – New Orleans, 900 Convention Center Boulevard, New Orleans, Louisiana.

Chairman Rodrigue called the meeting to order at 2:10 p.m. and asked for a roll call. The results were as follows:

John Amato	Absent
Jay H. Banks	Present
Brandon B. Berger	Present
James Besselman	Present
Cynthia Butler-McIntyre	Present
Klara B. Cvitanovich	Present
Alfred L. Groos	Present
Don Hubbard	Present
Edward D. Markle	Absent
Melvin J. Rodrigue	Present
Fred W. Sawyers	Present
Carroll W. Suggs	Present

The total number present at roll call was ten (10).

Chairman Rodrigue requested a motion to approve the NOPFMI Board Meeting Minutes of August 22, 2012. Vice Chairman Suggs moved approval, seconded by Director Berger. **Motion approved** with no additions, corrections, deletions or changes noted.

Chairman Rodrigue read Resolutions acknowledging employees exceptional service. Director Hubbard moved approval, seconded by Vice Chairman Suggs.

Vice President Suggs moved approval of the contract with LATG Technology Products and Services to purchase VM Ware software. Motion seconded by Director McIntyre. **Motion approved.**

Vice President Suggs moved approval of the contract with Waste Pro of Louisiana, Inc. to provide waste removal and disposal option 4 of 4. Motion seconded by Director Cvitanovich. **Motion approved.**

Mr. Tim Hemphill, Vice President of Sales & Marketing, gave the Sales & Marketing and Communications reports.

With no other business to come before the Board, Chairman Rodrigue asked for a motion to adjourn. Director Besselman moved adjournment, seconded by Vice President Suggs. **Motion approved** and the meeting adjourned at 2:39 p.m.

ATTEST: _____
AL GROOS, SECRETARY

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**MEETING MINUTES OF THE BOARD OF COMMISSIONERS
ERNEST N. MORIAL NEW ORLEANS EXHIBITION HALL AUTHORITY**

A Meeting of the Ernest N. Morial New Orleans Exhibition Hall Authority was held on Wednesday, September 26, 2012 in the Board Room at the Ernest N. Morial Convention Center – New Orleans, 900 Convention Center Boulevard, New Orleans, Louisiana.

President Rodrigue called the meeting to order at 2:40 p.m. and asked for a roll call. The results were as follows:

John Amato	Absent
Jay H. Banks	Present
Brandon B. Berger	Present
James Besselman	Present
Cynthia Butler-McIntyre	Present
Klara B. Cvitanovich	Present
Alfred L. Groos	Present
Don Hubbard	Present
Edward D. Markle	Absent
Melvin J. Rodrigue	Present
Fred W. Sawyers	Present
Carroll W. Suggs	Present

The total number present at roll call was ten (10).

President Rodrigue requested a motion to approve the ENMNOEHA Board Meeting Minutes of August 22, 2012. Commissioner McIntyre moved approval, seconded by Commissioner Besselman. **Motion approved** with no additions, corrections, deletions or changes noted.

Commissioner Berger moved approval of the resolution for Special Tax Refunding Bonds. Motion seconded by Treasurer Sawyers. **Motion approved.**

Commissioner Besselman moved approval of the contract with Citadel Builders for renovation and supplies for the Great Hall. Motion seconded by Vice President Suggs. **Motion approved.**

Treasurer Sawyers moved approval of the Surplus Declaration as reviewed by Ms. Alita Caparotta, Vice President of Finance & Administration. Motion seconded by Vice President Suggs.

Vice President Suggs moved approval of the contract with Conventions Sports and Leisure to provide market demand study. Motion seconded by Commissioner Cvitanovich. **Motion approved.**

Vice President Suggs moved approval of the contract with WPA, Inc. to provide architectural signage designs. Motion seconded by Commissioner Hubbard. **Motion approved.**

Vice President Suggs moved approval of the contract with Repairs to Phase III Roof authorizing the Executive VP/General Manager to execute. Motion seconded by Commissioner Cvitanovich. **Motion approved.**

Vice President Suggs moved approval of the Cooperative Endeavor Agreement with Recirculating Farms Coalition. Motion seconded by Commissioner Cvitanovich. **Motion approved.**

Treasurer Sawyers moved approval of the procurement with MTS Seating to purchase ballroom chairs. Motion seconded by Vice President Suggs. **Motion approved.**

Commissioner Berger moved approval of the procurement with Penske Used Trucks for a cargo truck. Motion seconded by Commissioner Cvitanovich.

Treasurer Sawyers moved approval of the procurement with Pyramid Action Productions, Inc. for a digital console and speakers. Motion seconded by Vice President Suggs. **Motion approved.**

Treasurer Sawyers moved approval of the procurement with AP Sound, Inc. for a digital console and speakers. Motion seconded by Vice President Suggs. **Motion approved.**

Vice President Suggs moved approval of the procurement with Mity-Lite, Inc. for tables. Motion seconded by Commissioner McIntyre. **Motion approved.**

Vice President Suggs moved approval of the procurement with Virco Mfg. Corporation for tables. Motion seconded by Commissioner McIntyre. **Motion approved.**

Ms. Alita Caparotta, Vice President of Finance & Administration reviewed the July 2012 Financial Statements, and the 2008-2012 Tax Collections.

With no other business to come before the Board, President Rodrigue asked for a motion to adjourn. Commissioner Besselman moved adjournment, seconded by Treasurer Sawyers. **Motion approved** and the meeting adjourned at 3:04 p.m.

ATTEST: _____
AL GROOS, SECRETARY

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